

# CITY OF BUFFALO

## Utility Service Application

115 S Maple Street Buffalo, MO 65622  
(417) 345-2701



### ESTABLISHING NEW WATER/SEWER SERVICES

In order to establish services with the City of Buffalo, please complete the following application and drop off at City Hall 115 S Maple Street. You may also contact us at (417) 345-2701,

Applications are accepted  
M-F, 8:30am-4pm to Establish, End or Transfer services.

**\*\*\*FOR OFFICE USE ONLY\*\*\***

ACCOUNT # \_\_\_\_\_

TODAY'S DATE \_\_\_\_\_  
 OWN     RENT     BUSINESS     NEW CONSTRUCTION

REQUESTED SERVICE DATE \_\_\_\_\_ Have you ever lived in a location with City of Buffalo Utilities?  YES  NO  
*Business Days Only*

Would you like to set up auto draft?  YES  NO If so, under what name? \_\_\_\_\_

APPLICANT NAME \_\_\_\_\_  
*(First, Middle, Last, Suffix or Business Name)*

DOB \_\_\_\_\_ SSN # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ DRIVERS LICENSE # \_\_\_\_\_ STATE \_\_\_\_\_

SERVICE ADDRESS \_\_\_\_\_

MAILING ADDRESS, *if different from service location* \_\_\_\_\_  
*(Address, Suite #, City, State, ZIP or PO BOX #, City, State, ZIP)*

HOME # \_\_\_\_\_ CELL # \_\_\_\_\_ EMERGENCY # \_\_\_\_\_

E-MAIL ADDRESS \_\_\_\_\_

2<sup>nd</sup> APPLICANT \_\_\_\_\_ PHONE # \_\_\_\_\_

SSN # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ DRIVERS LICENSE # \_\_\_\_\_ STATE \_\_\_\_\_

- Residential Applicants will have a \$150.00 deposit .**

LANDLORD/MGMT CO. \_\_\_\_\_

OWNER/AGENT NAME \_\_\_\_\_

TELEPHONE # \_\_\_\_\_ EMAIL ADDRESS \_\_\_\_\_

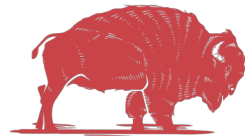
MAILING INFORMATION \_\_\_\_\_  
*(Address, Suite, City, State, ZIP or PO BOX, City, State, ZIP)*

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\$150 DEPOSIT PAID?  YES  NO  75\$

REMARKS \_\_\_\_\_

METER READING \_\_\_\_\_ SERVICE COMPLETE DATE \_\_\_\_\_



CITY OF BUFFALO

EST. 1839

**Conditions of Service:**

- 1. Applicant has completed the above information in full and understands the falsification will result in services being disconnected.
- 2. The customer will not be allowed to obtain utility service unless all accounts of the applicant(s) are paid in full.
- 3. The customer may terminate the service obtained under this application by appearing at Buffalo City Hall or by telephone upon furnishing the City the requested information.
- 4. Only person listed on this application will be allowed to arrange disconnection, reconnection or termination of service.
- 5. Customers that tamper with their meter will be charged additional fees.

I have read the above stated conditions of service and request utility service under those conditions.

Applicant's Signature (s)

(1) \_\_\_\_\_ Date \_\_\_\_\_

(2) \_\_\_\_\_ Date \_\_\_\_\_

Witness \_\_\_\_\_ Date \_\_\_\_\_

***In Order to Set Up Service you must bring:***

- (1) Deposit - Residential Renter including Contract for Deed - \$150, Owners - \$150, Business - TBD
- (2) Proof of occupancy - Sales Contract, Deed, Lease, Rental Agreement, etc.
- (3) Proof of Identity - Drivers Licenses or copies thereof for all people listed on application.
- (4) Rental inspection for renters or contract for deed with persons listed applying for service.

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Everything provided, if not, list what was missing and date will have to us:

\_\_\_\_\_  
\_\_\_\_\_

Trash Cart Needed? \_\_\_\_\_

Other Notes:

\_\_\_\_\_