

# CITY OF BUFFALO

## Utility Service Application

115 S Maple Street Buffalo, MO 65622  
(417) 345-2701



### ESTABLISHING NEW WATER/SEWER SERVICES

In order to establish services with the City of Buffalo, please complete the following application and drop off at City Hall 115 S Maple Street. You may also contact us at (417) 345-2701,

Applications are accepted  
M-F, 8:30am-4pm to Establish, End or Transfer services.

**\*\*\*FOR OFFICE USE ONLY\*\*\***

**ACCOUNT #** \_\_\_\_\_

TODAY'S DATE \_\_\_\_\_  
 OWN     RENT     BUSINESS     NEW CONSTRUCTION

REQUESTED SERVICE DATE \_\_\_\_\_ *Business Days Only*    Have you ever lived in a location with City of Buffalo Utilities?     YES     NO

Would you like to set up auto draft?     YES     NO    If so, under what name? \_\_\_\_\_

APPLICANT NAME \_\_\_\_\_  
*(First, Middle, Last, Suffix or Business Name)*

SSN # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_    DRIVERS LICENSE # \_\_\_\_\_    DOB \_\_\_\_\_    EMPLOYER \_\_\_\_\_

SERVICE ADDRESS \_\_\_\_\_

MAILING ADDRESS, *if different from service location* \_\_\_\_\_  
*(Address, Suite #, City, State, ZIP or PO BOX #, City, State, ZIP)*

HOME # \_\_\_\_\_    CELL # \_\_\_\_\_    EMERGENCY # \_\_\_\_\_

E-MAIL ADDRESS \_\_\_\_\_

2<sup>nd</sup> APPLICANT \_\_\_\_\_    PHONE # \_\_\_\_\_

SSN # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_    DRIVERS LICENSE # \_\_\_\_\_    DOB \_\_\_\_\_    EMPLOYER \_\_\_\_\_

E-MAIL ADDRESS \_\_\_\_\_

• **Residential Applicants will have a \$150.00 deposit .**

Landlord/MGMT CO \_\_\_\_\_

TELEPHONE # \_\_\_\_\_    EMAIL ADDRESS \_\_\_\_\_

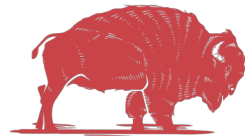
MAILING INFORMATION \_\_\_\_\_  
*(Address, Suite, City, State, ZIP or PO BOX, City, State, ZIP)*

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\$150 DEPOSIT PAID?     YES     NO     \$80

REMARKS \_\_\_\_\_

METER READING \_\_\_\_\_    SERVICE COMPLETE DATE \_\_\_\_\_



**CITY OF BUFFALO**

EST. 1839

**Conditions of Service:**

1. Applicant has completed the above information in full and understands the falsification will result in services being disconnected.
2. The customer will not be allowed to obtain utility service unless all accounts of the applicant(s) are paid in full.
3. The customer may terminate the service obtained under this application by appearing at Buffalo City Hall or by telephone upon furnishing the City the requested information.
4. Only person listed on this application will be allowed to arrange disconnection, reconnection or termination of service.
5. Customers that tamper with their meter will be charged additional fees.

I have read the above stated conditions of service and request utility service under those conditions.

Applicant's Signature (s)

(1) \_\_\_\_\_ Date \_\_\_\_\_

(2) \_\_\_\_\_ Date \_\_\_\_\_

Witness \_\_\_\_\_ Date \_\_\_\_\_

***In Order to Set Up Service you must bring:***

- (1) Deposit - Residential Renter including Contract for Deed - \$150, Owners - \$150, Business - TBD
- (2) Proof of occupancy - Sales Contract, Deed, Lease, Rental Agreement, etc.
- (3) Proof of Identity - Drivers Licenses or copies thereof for all people listed on application.
- (4) Rental inspection for renters or contract for deed with persons listed applying for service.

**\*\*\*\*\*FOR OFFICE USE ONLY\*\*\*\*\***

Everything provided, if not, list what was missing and date will have to us:

\_\_\_\_\_  
\_\_\_\_\_

Trash Cart Needed? \_\_\_\_\_

Other Notes:

\_\_\_\_\_